

EXECUTIVE DECISION

made by a **Cabinet Member**



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – HCDC01 24/25

Decision				
1	Title of decision: Electrical Safety Standards Policy, and Smoke and Carbon Monoxide Policy Review 2024			
2	Decision maker: Councillor Chris Penberthy (Cabinet Member for Housing, Cooperative Development and Community)			
3	Report author and contact details: Dave Ryland (Head of Housing Standards) dave.ryland@plymouth.gov.uk			
4	Decision to be taken: Agree amendments to the Electrical Safety Standards Policy, and Smoke and Carbon Monoxide Policy.			
5	Reasons for decision: 1. Changes made reflect national changes in regulations and have been made to strengthen the approach to tenant safety in dwellings by increasing the responsibilities of landlords regarding smoke and carbon monoxide detection; 2. Changes made to the Electrical Safety Standards relate to identified grammatical errors. Changes made are to ensure the production and publication of clear and concise documents. There have been no legislative changes.			
6	Alternative options considered and rejected: 1. Combined Policies – this would not be clear to the intended end user and could cause confusion; 2. Not updating grammatical errors – they have been identified and as part of the review, we should ensure we update accordingly.			
7	Financial implications and risk: There are no direct financial implications concerning the Policy amendments which were not already embedded in the original Policies. Non-compliance could result in landlord fines which will generally be £5,000.			
8	Is the decision a Key Decision? (Please contact Democratic Support for further advice)		No	Per the Constitution, a key decision is one which:
			X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			X	in the case of revenue projects when the decision involves entering into new

				commitments and/or making new savings in excess of £1 million
			X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
	If yes, date of publication of the notice in the Forward Plan of Key Decisions			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:		Policies are aligned directly to the priority: Keeping children, adults and communities safe. Any funds drawn from the issuing of fines relevant to these policies supports the revenue costs associated to the delivery of work within Housing Standards.	
10	Please specify any direct environmental implications of the decision (carbon impact)		N/A	
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?			(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
			No	X (If no, go to section 13a)
12 a	Reason for urgency:			
12 b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13 a	Are any other Cabinet members' portfolios affected by the decision?		Yes	
			No	X (If no go to section 14)
13 b	Which other Cabinet member's portfolio is affected by the decision?			

13	Date Cabinet member consulted c							
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	No	X	If yes, please discuss with the Monitoring Officer				
15	Which Corporate Management Team member has been consulted?	Name		Gary Walbridge				
		Job title		Interim Strategic Director Adults, Health and Communities				
		Date consulted		13/06/24				
Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)			DS15 24/25			
		Finance (mandatory)			HS.24.25.09			
		Legal (mandatory)			IW – 3563 – 21.06.24			
		Human Resources (if applicable)						
		Corporate property (if applicable)						
		Procurement (if applicable)						
Appendices								
17	Ref.	Title of appendix						
	A.1	Briefing report for publication (<i>mandatory</i>) Briefing - Electrical Regulations Policy Review 2024						
	A.2	Briefing - Smoke Carbon Monoxide Policy Review 2024						
	B.1	Equalities Impact Assessment (<i>where required</i>) EIA Electrical Safety Policy						
	B.2	EIA - Smoke & Carbon Monoxide Alarm Policy						
	C	Electrical Safety Standards Policy						
	D.1	Smoke and Carbon Monoxide Alarm Policy 2024						
	D.2	Smoke and Carbon Monoxide Alarm Statement of Principles v2 2024						
Confidential/exempt information								
18	Do you need to include any confidential/exempt information? a	No	X	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		Exemption Paragraph Number						
		1	2	3	4	5	6	7

18 Confidential/exempt briefing report title:							
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Background Papers

19 Please list all unpublished, background papers relevant to the decision in the table below.
 Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.

Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7

Cabinet Member Signature

20 I agree the decision and confirm that it is not contrary to the Council’s policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council’s duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.

Signature		Date of decision	10/07/2024
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Print Name	CHRIS PENBERTHY (Cabinet Member for Housing, Co-Operative Development and Community)
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